

**New Mexico Hepatitis C Alliance, Inc. (NMHCA) Board Meeting**  
**Tuesday, March 18, 2008 2:30 – 4:30 – UNM Integrity Building**  
**Minutes**

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1. The meeting was called to order by Lucy Yates at 2:35.
2. Attendees
  - Lucinda Yates
  - Rosemary Holly Taylor
  - Terrence Holmes
  - Rachel Pacheco
  - Stephani Patten
  - Connie Smith-Fassler
  - Yolanda Herrera

Attending by phone:  
Benjamin Corsey III  
Karen Gonzales.

Special Visitor:  
Kenneth Pardue
- 3.
4. Lucy got the **Agenda** reviewed and approved for this February.
5. The **Minutes** were approved with corrections.
6. Stephani nominated Lucy Yates for Interim President. She accepted and we reached Quorum. The Vice President position is still open.
7. **Treasure report** was provided for the board and faxed to the Secretary.
8. **Advocacy Committee Stephani** just returned from the National Hepatitis C Efficacy Training which was explained as a grant writing training. The training accelerated the group's ability to look for funders, find grants that support awareness, and gave great tools on how to deal with media something she is so willing to share. She also discussed with the group more specific New Mexico issues. Such as how we would advertise for HCV awareness to the general public. (Billboards or TV ads). **Stephani wants to know the cost of Billboards for 30 days to 90 days.** (Farmington, Grants, Taos, Roswell, Santa Fe, Las Cruces, Albuquerque, Silver City, Espanola, Clovis, and Hobbs are just some examples.)
9. **Board Meeting** There has been a discussion within the group about changing the dates of the meetings to something more convenient for the board members. It was thrown out to

emails to discuss for the next meeting June 5<sup>th</sup> or 6<sup>th</sup> and different times earlier later after work? Lucy stepped up to check on that.

10. **The New Mexico Quilt Project** The dragon is half way done. Gavriella was not there to update.
11. **Mini Retreat.** Tentative date June 21 from 10 – 5. Eileen training for that day. Strategic Plan, Burn Out, Personality types, Training committee chair, Ice breakers, Fun and bring group together and how to grow. Fun and Food also asked Martin if the Santa Fe Mountain Center could do a team building exercise for us. Only problem is they are located in Santa Fe and that is far from Alb. The cost of the training was told to Ben by Martin only eight hundred bucks. I had written down that the cost was \$ 2,200, but do not remember what that was the cost of. Check cost of half day, vs. full day, how available, what it would look like any prep the group needs.
12. **The Job descriptions/ Bylaws** after the quarterly meeting we will start. Complete understandable job descriptions. Vote on bylaws to update April we will discuss possible dates. Email out info. Stephanie to the community member to come up with concession for time to meet.
13. **Quarterly membership meeting** People trying to RSVP have had issues calling the phone number listed. Yolanda has corrected the issue internally and is letting us know externally. The list of Board members attending the meeting must be in March 19. Ben announced the count was 35 last check before meeting.
14. **Old Business: Karen Gonzales** has a new DOH coworker with the same name and same email. Be sure to get the correct information to the right person.
15. **Hepatitis Awareness Day:** Karen reported on the progress of planning events for the World Hepatitis Day. Conference calls have been set up to call into contact Karen for more information. For May we need to focus on the CDC's poster contest. April we need to correct the CDC's flyers and look to see if we can sponsor a HCA hotline. Provide resources on this hotline. Also, there was talk about the educational day at the round house with educational presentations, Dr. Arora, Dr. Veil, and someone from alliance. What can we do about this event and others and what will be done? April 14, 1:30 – 2:30 pm. Rancel interjected, "Is it worth it?"
16. **Guest:** Kenneth Pardue presented on some wonderful agencies in Albuquerque. These services are available to people who are homeless, (Ladies) just out of prison, and anyone who needs food. This system is set up that you spend thirty bucks and get thirty days worth of food. It is run thru a church but you do not have to attend to receive benefits. This is located at the corner of Louisiana and Montgomery. They work with the Angel food network. The services for people getting out of prison are specific to ladies only.
17. **Action items.**
  - Terry 50 copies of agenda for Quarterly membership meeting.
  - Decide when the next quarterly meeting is going to be the 6<sup>th</sup>, 7<sup>th</sup>, or the 13<sup>th</sup> in the afternoon or the morning. 9:00am – 12:00pm. Or 1:00pm – 5:00pm.
  - Yolanda call Beth let her know to try to schedule. The Church is available on Saturdays but there events are priority.

- Karen looks at the logistics of this event and others to get the hepatitis prevention out there. Email back and forth.
- Stephani wanted to show the board Agenda from Florida's Hep C Alliance, and New York.