

**New Mexico Hepatitis C Alliance, Inc. (NMHCA) Board Meeting
Tuesday, August 19, 2008 2:30 – 4:30 pm UNM Integrity Building
Minutes**

1. **Meeting called to order** by Lucy at 2:50 pm.
2. Attendees:
 - a. Rachel Pacheco, RN
 - b. Stephani Patten, Chairman of Advocacy committee and bylaws committee.
 - c. Holly Taylor, Treasurer
 - d. Lucy Yates, RN, BC, Interim President
 - e. Benjamin W. Corsey III, Secretary
 - i. Phone line was empty
3. Excused:
 - a. Gavriela De Boer
 - b. Julie Marrow, RN
 - c. Kory Montoya
 - d. Yolanda J. Herrera, RN, NMCD
4. **Agenda and Minutes** were both approved with minor changes.
5. **Treasure's report** was pieced together because Holly's computer is down. We had three hundred and ten dollars Received. According to the bank statement the Balance is 3,379.74.
6. **Annual Meeting**-Stephani wanted to make sure that things were properly on the way since Yolanda was not present to continue her wonderful work. Stephani took notes on assigning task and will get those out to the board as soon as possible. The Annual meeting is around the corner and we must get this stuff rolling.
7. **Quilt**-The Quilt with some other charges will be paid thru reimbursing Gavriela. The total of the quilt will cost two hundred eighty seven dollars and sixty seven cents. That's when the board approved all of the cost and will question if there were any other fees other than the phone, quilt, and the cost of the host site directly with Gavriela.
8. **Board meeting dates**-The discussion of changing the board meetings is farther put off until the election of the new board. Ben will be the only member not going up for reelection and will be on the board next year. He is beginning school this year and will not have Tuesday or Thursdays open. Still up to the new board.

9. **Job Descriptions**-The proposed job descriptions was sent to members of the committee and board of directors for comment. There have been no comments made other than the duration of the positions. The board confirmed the descriptions with changes now ready for the Annual meeting.
10. **Bylaws**-The bylaws were sent to members of the committee and board of directors with proposed changes and areas that need review. Comments have been made during the meeting while we all review all the changes and noted all the specifics of things that we may need to look at next year to better enhance the group. Approved with Changes.
11. **Website**-The website has been redesigned and is now up and running. The new URL is www.nmhpcalliance.org. The email situation is currently being worked on as the old ones (i.e. info@nmhepc.org) do not work. The exploration of what it will take to get emails attached to the new domain name is in progress. Please make changes to your “favorites” to bookmark the new domain name. Any comments regarding the website are welcome as it is the first redesign. The new domain name URL will be sent out to our contacts.
12. **Newsletter**-Stephani Patten will be producing the newsletter to help Gavriela de Boer. Please mark your calendars two weeks before the quarterly/annual meetings. That will be the deadline for any submissions for the newsletter.
 - a. The following dates are the deadlines:
 - i. September 8, 2008
 - ii. December 1, 2008
 - iii. March 2, 2009
 - iv. June 1, 2009
 - v. September 1, 2009
13. **Advocacy report**- Was a plethora of minutes that hear the NMHCA voice at there table thanks to Stepani Patten’s hard work. Oh and the notes were straight from hand outs that Stepani handed out at the meeting. Amazing. The notes include Hepatitis C Advocates UNITED & NHCAC. Please if you have any questions Stepani can get you to the right resolution.
14. **Random Networking with Interim President LUCY**- So our acting president is networking with everyone and anyone she meets at the airport at the mall. She randomly meets with an organization that helps with native students across the country get into colleges. Stationed on the east coast. Then she meets with the family who runs the Gathering of Nations. This is huge and they are more than interested in Hepatitis and Education. Lucy asked if they would permit a booth set up at the event. Of course how could they say no to our fearless leader?
15. **Call to action**-

- a. The organ transplant awareness has a booth at the state fair and they would love it if we could send some volunteers and have our information on the table with them.
- b. Rachel call Mary
- c. Stepani call Yolanda
- d. Ben get in contact with Brent for the HIV/HVC resource book
- e. Ben get email list electronically to Stepani with the membership list and notes from the past till now.

16. **Adjourned** at 4:18 p.m.